



# Resort Village of Manitou Beach

## Meeting Minutes

**December 16, 2025 – Regular Meeting of Council – 5:30 PM**

**Present** – Mayor Cheryl Hanson, Councillors Murray, and Worobec, with Councillors Guenther and Hessdorfer attending via zoom.

Interim Chief Administrative Officer Ron McCullough

### **Call to Order**

#### **2025-279**

Mayor Hanson called the meeting to order at 5:30 PM.

#### **2025-280**

Mayor Hanson

Councillor Hessdorfer

That the CHIF grant application resolution be ratified as approved by Council on November 25, 2025.

CARRIED

### **Agenda**

#### **2025-281**

Councillor Worobec

That the meeting agenda be approved as presented.

CARRIED

### **Declaration of Conflict of Interest**

None declared

### **Minutes**

#### **2025-282**

Councillor Hessdorfer

That the following meeting minutes be approved:

November 18, 2025 Regular Meeting

CARRIED

### **Delegations**

Barry Morishita from MSMA made a presentation to Council recapping 2025 activities, planned 2026 activities and an overview of the MSMA 2026 budget.



# Resort Village of Manitou Beach

## Reports

**2025-283**

Councillor Worobec

Councillor Murray

That Mayor and Council accept the following reports as presented:

1. Public Works, Utilities and Foreman Report
2. Administrator's Report
3. Issues Management
4. Committee Reports
  - a. REACT – October 21, 2025 Meeting Minutes

CARRIED

## Financial Statements

Interim Chief Administrative Officer (CAO) Ron McCullough advised Council that bank reconciliations are now completed to November 30, 2025, and the financial statements are now represented accurately. There was one posting error that caused the general ledger (balance sheet) to be out of balance, which was corrected on December 15, 2026.

**2025-284**

Councillor Murray

Councillor Worobec

That the financial information reported by the Interim CAO be approved, which included:

1. Bank Reconciliation as at November 30, 2025
2. Budgetary Control as at November 30, 2025
3. Balance Sheet as at November 30, 2025
4. Property tax arrears by year as at November 30, 2025
5. Outstanding utility accounts – aged analysis as at November 30, 2025

CARRIED

## Payment of Accounts

**2025-285**

Councillor Guenther

Councillor Murray

That the following list of accounts be approved:

1. Batch 2025-00107 for \$60,790.87 – December Cheques
2. Batch 2025-00108 for \$6,576.76 – November Visa Statement



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3. Batch 2025-00112 for \$14,653.48 – December Online Banking
4. Batch 2025-00110 for \$24,791.25 – December EFT Banking

CARRIED

### **Correspondence**

#### **2025-286**

Councillor Worobec

Councillor Murray

That the correspondence from FCM be received and that Council approve membership with FCM for 2026.

CARRIED

### **Bylaws and Policies**

#### **2025-287**

Councillor Worobec

That Mayor and Council approve the Communication Policy as presented.

CARRIED

### **New Business**

#### **2025-288**

Councillor Murray

That Mayor and Council approve the bylaw service agreement between the Resort Village of Manitou Beach and Regional Bylaw Services (A Division of Gourlay & Associates) for a one-year term from January 1, 2026 to December 31, 2026.

CARRIED

#### **2025-289**

Councillor Worobec

Councillor Murray

That Mayor and Council approve the operation & maintenance agreement between Drop Solutions Inc. and the Resort Village of Manitou Beach for a three-year term from January 1, 2026 to December 31, 2028.

CARRIED

#### **2025-290**

Councillor Murray

That Mayor and Council approve the Strategic Priorities (Strategic Planning and Priority Setting) as presented.

CARRIED



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### **2025-291**

Councillor Worobec

That Mayor and Council approve the addition of Donna McCullough and Bobbi Crittenden as signing officers for the Resort Village of Manitou Beach for all accounts held with RBC; and

That Mayor and Council confirm that Mayor Cheryl Hanson, Councillor Sandra Hessdorfer, Councillor Doug Guenther, Councillor Scott Murray and Councillor Rebecca Worobec are signing officers for the Resort Village of Manitou Beach for all accounts with RBC; and

That all financial transactions require the signature of one member of Council **AND** Ron McCullough, or Donna McCullough or Bobbi Crittenden.

CARRIED

### **2025-292**

Councillor Hessdorfer

That Mayor and Council confirm the Christmas Hours for the Resort Village of Manitou Beach as follows:

December 23 – 9AM to 12PM

December 24 – Closed

December 25 – Closed

December 26 – Closed

December 29 – 9AM to 4PM

December 30 – Closed

December 31 – Closed

January 1 – Closed

January 2 – Closed

CARRIED

### **2025-293**

Councillor Hessdorfer

That Mayor and Council declare eligibility of the Municipal Revenue Sharing Grant by confirming that the Resort Village of Manitou Beach: has submitted its 2024 audited financial statements to the Ministry of Government Relations, has submitted its 2024 public reporting on municipal waterworks documentation to the Ministry of Government Relations, is in good standing in regards to the Education Property Tax reporting and remittances, has adopted a council procedures bylaw, has adopted an employee code of conduct, all elected council



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members completed and filed their public disclosure statement and all elected council members have completed their public disclosure statement annual declaration and filed them with the Administrator, and Council authorize the Administrator to submit the Municipal Revenue Sharing Grant Declaration of Eligibility for the 2026-2027 grant.

CARRIED

### **2025-294**

Councillor Worobec

That Mayor and Council confirm the 2026 Council meeting schedule to be the third Tuesday of each month, with the first meeting in 2026 being January 20, 2026 at 5:30 PM.

CARRIED

### **Round Table Discussion**

Mayor Hanson – commented on the various Christmas light decorations by residents of the community.

### **2025-295**

Mayor Hanson

That Council move to closed session at 7:50 PM for the purpose personnel matters.

CARRIED

### **2025-296**

Mayor Hanson

That Council move out of closed session and resume regular session at 8:52 PM.

CARRIED

### **2025-297**

Councillor Worobec

That Mayor and Council authorize up to \$1,000.00 for staff Christmas bonuses.

CARRIED

### **Adjournment**

### **2025-298**

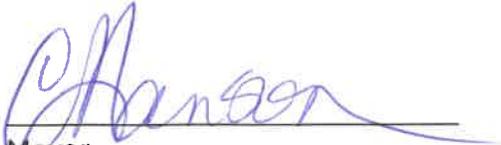
Mayor Hanson

That the meeting be adjourned at 8:55 PM.

CARRIED



## Resort Village of Manitou Beach

  
\_\_\_\_\_  
Mayor

  
\_\_\_\_\_  
Interim Chief Administrative Officer

**Next Regular Council Meeting – January 20, 2025 at 5:30 PM**